**Ministry of Housing and Water**

**Central Housing and Planning Authority**

**Request for Expression of Interest for**

**SUPPLIERS**

The **Ministry of Housing and Water**-**Central Housing and Planning Authority** is requesting *Expressions of Interest* from **Suppliers** for the **Supply, Delivery and Installation of office furniture and equipment for the Ministry’s new office facility**.

The aim of this exercise is to shortlist SUPPLIERS to supply, deliver and install office furniture and equip under the following categories:

**Category 1: Furniture**

* + Desks and workstations
  + Office chairs
  + Conference tables
  + Meeting room chairs
  + Reception desk and seating
  + Cubicles or partitions
  + Filing cabinets and storage units
  + Waiting area seating
  + Break room tables and chairs
  + Staff lockers or personal storage

**Category 2: Office Equipment**

* + Computers and laptops
  + Printers, scanners, and copiers
  + Telephones and conferencing equipment
  + Projectors and screens
  + Whiteboards and bulletin boards
  + Reception signage

**Category 3: Technology Infrastructure**

* + Network cables and switches
  + Wi-Fi routers and access points
  + Server room setup
  + Security cameras and access control systems
  + Backup power supplies (UPS)

**Category 4: Utilities & Miscellaneous**

* Kitchen appliances (microwave, refrigerator, coffee maker)

Interested SUPPLIERS **MUST** submit the following documents:

* A Cover Letter, addressed to **Director of Projects, Central Housing and Planning Authority Tender Annex, 46 Brickdam**, **Stabroek** expressing their interest in supplying any of the items under the categories listed above.
* **NIS Compliance**
* **GRA Compliance**
* **Business** **Registration/Incorporation Document.**

The place of submission is the office of the **Director of Projects, Central Housing and Planning Authority Annex Building, 46 Brickdam, Stabroek**. Envelopes must be addressed to:

**Director of Projects**

**Central Housing and Planning Authority Annex**

**46 Brickdam**

**Stabroek**

The deadline for submission of expressions of interest is **June 14, 2025 at 14:00 hrs.** Submissions must be placed in **sealed envelopes**, bearing no identity of the applicant, and marked at the top left hand corner of the envelope **Request for Expression of Interest for**

**SUPPLIERS.**

**Central Housing & Planning Authority**